

CITY OF NORWALK

FIRE DEPARTMENT

121 CONNECTICUT AVENUE

NORWALK, CONNECTICUT 06854



Tel: (203) 854-0200

RECRUITMENT

BECOMING A NORWALK FIREFIGHTER

FIREFIGHTER POSITIONS ARE AVAILABLE

Entry level testing for New Applicants is now open.

Written test date is **June 30, 2009.**

Read **ALL** pages below before proceeding.

MINIMUM QUALIFICATIONS

- Must be a U.S. Citizen
- High School Diploma or equivalency
- Age 18 as of July 1, 2009
- Valid Connecticut Motor Vehicle Operator's License (Upon Hiring)
- Excellent Physical and Mental Health

PLEASE NOTE:

- Must have valid CPAT* (Candidate Physical Ability Test) prior to Oral Examination
 - *** **PLEASE NOTE CHANGES** ***
 - **The City of Norwalk will accept CPAT cards dated from January 1, 2008 through August 15, 2009.**
 - **Candidates must register to take CPAT before closing date of MAY 22, 2009.**(For more information see STEP TWO on page 3 of this document).

BENEFITS INCLUDE

- Competitive salary: \$50,739- \$66,393 (Effective July 1, 2009 \$52,516 - \$68,717). Hire rate shall be at \$50,739.
- Opportunity for Advancement after 5 years as a Firefighter
- Comprehensive Medical Benefits, Pension Plan, Life Insurance
- Paid Vacation, Holidays and Sick Leave
- Job Related College Tuition Reimbursement

SELECTION PROCESS

MUNICIPAL RESIDENT HIRING POLICY

- The City wishes to promote the recruitment and hiring of City residents. To this end, positive consideration shall be given in the selection process to current Norwalk residents.

EXAMINATION FEE

- There will be a \$50.00 non-refundable fee to cover for a Written Test (May be waived due to financial hardship) (Check or money order only) [Please click here for Affidavit Form](#)
Applicants will be notified when fee is due.
Please print this form for possible future use.

APPLICATION DEADLINE

- Application deadline is **Midnight, May 22, 2009.**

(Scroll down to see steps for applying)

STEPS FOR APPLYING TO BECOME A NORWALK FIREFIGHTER

STEP ONE –

- Do you meet the minimum qualifications? See [Minimum Qualifications above \(on page 1 of this document\)](#)
- **Yes.** Complete the application and Move to Step Two. [APPLY HERE](#)
- **No.** Do not proceed further until you do.

STEP TWO –

- Do you have a current valid CPAT card?
 - *** **PLEASE NOTE CHANGE** ***
 - ❖ **Card must be dated between January 1, 2008 and August 15, 2009 in order to be valid.**
- **Yes.** Move to Step Three.
- **No.** Register and take the CPAT through www.ct.gov/cfpc or fax application to 860-654-1889. Current Fee is \$150.00 (Valid CPAT required for participation in Step Four - Oral Exam).
Move to Step Three.

*** **PLEASE NOTE CHANGE** ***

IMPORTANT INFORMATION REGARDING CPAT EXAMINATION

- ❖ The Commission on Fire Prevention and Control with Connecticut Fire Academy has just informed us that they **highly** recommend for candidates to attend both the CPAT Orientation and CPAT Practice Tests.
- ❖ If candidate passes Practice Test under test like conditions, he or she will be given a passing grade for the CPAT test and will not have to be tested again.
- ❖ To take advantage of that candidate must register to take CPAT before the closing date of **May 22, 2009.**
- ❖ We were informed by CPAT testing facility that individuals could seek refund for \$150 CPAT fee before the first scheduled Practice Test Date on July 11, 2009.
- ❖ We intend to notify candidates of the relative ranking so that they can assess whether they should seek a refund prior to the Practice Test dates.

For more information about CPAT, available Orientation and Practice Test dates and how to register visit www.ct.gov/cfpc or call 1-860-627-6363;1-877-528-3473.

NO PHONE INQUIRIES TO THE EMPLOYER.

Urgent matters only e-mail: awinkowski@norwalkct.org.

STEP THREE –

- Take the Written Exam. There will be a \$50.00 non-refundable written test fee (may be waived due to financial hardship). You will be notified of the written exam via electronic or postal mail once your application has been successfully submitted.
ONLY Top (fifty) 50 scoring candidates will move to Step Four.
- For candidates that did not pass or were not in the Top 50 scoring candidates this is the end of process. You may return to Step One once the Firefighter's Eligibility List has expired.

STEP FOUR –

- Take the Oral Exam. Only the Top 50 candidates from the written exam who have a valid CPAT card will be interviewed. Notification will be made via electronic or postal mail. Change of phone and address, please notify us.
- **Pass.** Move to Step Five.
- **Did not pass.** End of process. You may return to Step One once the Firefighter's Eligibility List has expired.

STEP FIVE –

- Placement on the Firefighters Eligibility List.
- Placement of the list does not ensure that you will move on to the next phase.

STEP SIX –

- Conditional Offer of Employment to those selected from the Eligibility List.

STEP SEVEN –

- Acceptance of the Conditional Offer of Employment completes the Application Process. (Conditional Offer of Employment is contingent upon successful completion of the required medical screening including drug screen, comprehensive background examination, probationary period and all training phases at the Connecticut Fire Academy). Candidates can expect to go through the training Phases of becoming a Norwalk Firefighter. Attendance at the Connecticut Fire Academy (14-week residential program) is required.